



College Code : 205

# Dnyanopasak Shikshan Mandal's, ARTS, COMMERCE AND SCIENCE COLLEGE, JINTUR

(Affiliated to Swami Ramanad Teerth Marathwada University, Nanded)

Junior & Senior

JINTUR - 431 509. Dist. Parbhani. Maharashtra. India.

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NAAC Re-accredited 'B' Grade

**Adv. G.N. Dudhgaonkar**  
President & Ex. Member of Parliament

**Dr.Sow. Sandhyatai Dudhgaonkar**  
Secretary

**Dr.S.G. Bhombe**  
Principal

## Policy Document on Financial Support for Teaching and Non-teaching staff to Attend Conferences/Workshops and Professional Development program

### **Introduction**

Dnyanopasak Shikshan Mandal's Arts, Commerce, and Science College, Jintur is committed to promote a culture of continuous learning and professional development among its faculty members. Recognizing the importance of attending conferences, workshops, and obtaining membership in professional bodies, the institution has established a policy to provide financial support to teaching and nonteaching staff for these purposes.

### **Objective**

The primary objective of this policy is to encourage and support the staff members of Dnyanopasak Shikshan Mandal's Arts, Commerce, and Science College, Jintur, in their professional growth, networking, and knowledge enhancement by offering financial assistance for attending conferences, workshops, and covering membership fees for relevant professional bodies.

### **Eligibility Criteria**

To be eligible for financial support under this policy, staff members must meet the following criteria:

Staff members must be employed on a full-time basis at Dnyanopasak Shikshan Mandal's Arts, Commerce, and Science College, Jintur. Staff members should have completed a minimum of one academic year of service at the institution to be eligible for financial support.

The conference, workshop, or professional development must be directly related to the staff member's field of study, research, or teaching responsibilities.

### **Financial Support**

Staff members can request financial support to cover the following expenses associated with attending conferences, workshops and professional development programme:

- Registration fees
- Travel expenses (transportation and accommodation)
- Meals during the event

Staff members can request financial support to cover the membership fees of relevant professional bodies or associations related to their field of expertise.

### **Application Procedure**

Staff members who meet the eligibility criteria may submit their application for financial support to the designated committee.

The application should include details of the conference/workshop, professional body membership, estimated expenses, and the potential benefits to the faculty member and the institution.





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### Approval Process

A committee, appointed by the college administration, will review all applications and assess their eligibility and relevance.

The committee will make recommendations based on the application's merit and alignment with the institution's goals.

The final decision for financial support will be made by the college administration.

### Financial Limits

Financial support provided to Staff members will be subject to the availability of funds allocated for this purpose in the college budget.

The specific financial limits for each category (conference/workshop attendance and professional development) will be determined by the college administration annually.

### Reporting and Accountability

Staff members who receive financial support are expected to provide a report or presentation on their conference/workshop experience or the benefits derived from professional body membership to their colleagues and the college community.

### Review and Amendments

This policy will be reviewed periodically to ensure its effectiveness and relevance.

Amendments to the policy may be proposed and approved by the college administration as needed.

### Conclusion

Dnyanopasak Shikshan Mandal's Arts, Commerce, and Science College, Jintur, is dedicated to supporting the professional growth and development of its staff members. This policy on financial support for conference/workshop attendance and professional development reflects our commitment to fostering a culture of lifelong learning and excellence among our staff.

**PRINCIPAL**

**Dnyanopasak Shikshan Mandal's  
Arts, Commerce & Science College  
JINTUR, Dist. Parbhani**

