

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in the key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part - A

#### 1. Details of the Institution

1.1 Name of the Institution	Dnyanopasak Shikshan Mandal's Arts, Commerce & Science College, Jintur
1.2 Address Line 1	Yeldari Road
Address Line 2	Dnyangiri campus
City/Town	JINTUR
State	MAHARASHTRA
Pin Code	431509
Institution e-mail address	<a href="mailto:dsmj.principal@rediffmail.com">dsmj.principal@rediffmail.com</a>
Contact Nos.	02457 - 220232
Name of the Head of the Institution:	<b>Dr. S.L. Sadawarte</b>
Tel. No. with STD Code:	02457 - 220232
Mobile:	9422176991

Name of the IQAC Co-ordinator:

Dr. S.M. Kolhe

Mobile:

9421490204

IQAC e-mail address:

[iqacdsmjintur@gmail.com](mailto:iqacdsmjintur@gmail.com)

1.3 NAAC Track ID

MHCOXX10761

1.4 Website address:

[www.dsmjacsjintur.ac.in](http://www.dsmjacsjintur.ac.in)

Web-link of the AQAR:

[http://www.dsmacsjintur.ac.in/AQAR\\_2013-2014.pdf](http://www.dsmacsjintur.ac.in/AQAR_2013-2014.pdf)

1.5 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	'B'		2004	2004 to 2009
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.6 Date of Establishment of IQAC : DD/MM/YYYY

01-01-2004

1.7 AQAR for the year

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

**i. AQAR 2004-2005 to 2012-2013 submitted to NAAC on 22-06-2014**

**1.9 Institutional Status**

**University**

State  Central  Deemed  Private

**Affiliated College**

Yes  No

**Constituent College**

Yes  No

**Autonomous college of UGC**

Yes  No

**Regulatory Agency approved Institution**  
(eg. AICTE, BCI, MCI, PCI, NCI)

Yes  No

**Type of Institution**

Co-education  Men  Women

Urban  Rural  Tribal

**Financial Status**

Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.10 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

-

**1.11 Name of the Affiliating University**  
(for the Colleges)

Swami Ramanand Teerth Marathwada University, Nanded.

**1.12 Special status conferred by Central/ State Government--**  
**UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="4"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="5"/>	Faculty	<input type="text" value="2"/>
	Non-Teaching Staff	<input type="text" value="1"/>	Students	
	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC :

Interaction with faculties to maintain and sustain quality education as directed by NAAC.

2.15 Plan of Action by IQAC/Outcome :

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year\*

Plan of Action	Achievements
To Motivate faculty for research activity like Projects.	Major and Minor Research Projects are submitted by faculty members to UGC.
To increase number of research publications at international, national and state level peer reviewed research journals.	<u>No. of papers published :</u> International level : 09 National level : 34 State level : 02
To motivate faculty members to attend research activities like Seminars, Conferences, Workshops, Symposia etc.	<u>No. of faculty members have attended :</u> <b>International level</b> Conferences/Seminars/Workshops : 10 <b>National level</b> Conferences/Seminars/Workshops : 41 <b>State level</b> Conferences /Seminars/Workshops : 08 <u>Papers presented</u> International level Seminars : 08 National level Seminars : 24 State level Seminars : 03 <u>Resource Persons :</u> <b>National level</b> Conferences/Seminars/Workshops : 07 <b>State level</b> Conferences /Seminars/Workshops: 04
To motivate faculty to write/edit text, reference books etc.	<u>No. of books published by faculty :</u> Reference books / Text books with ISBN No. : 11 Edited books : 05
To motivate to use innovative modes of teaching.	<u>Innovative modes of teaching used by faculties :</u> Group discussion. PPT presentations. Field study. Educational excursions.
To increase activities for competitive examinations and personality development.	- Soft Skill Development Cell is established. - Books are purchased for competitive Exam.

\* Pl. refer Annexure-I.

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

Submission of AQAR to NAAC, Bangalore.

## Part - B

### Criterion - I

#### 1. Curricular Aspects

##### 1.1 Details of Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	-	-	-
Others	-	-	-	01
<b>Total</b>	04	-	-	01

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum : CBCS/Core/**Elective option** ✓ / Open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	04
Trimester	-
Annual	-



1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please see an analysis of the feedback in the Annexure-II, III, IV, V & VI***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are normally revised once in three to five years. Normally, the changes are carried out in progressive steps. In the first step, the first year syllabus is changed. As a consequence, in the subsequent years the syllabi of the second and third year are modified. This designing is framed by the BOS of the University. The Faculty members of our College have been contributing in this process decisively.

During the last two years all the courses have undergone revision process. This is due to the large changes brought out in the examination system of the University. The University has adopted semester pattern for all the courses except PGDMM. At present, the University is implementing major examination reforms.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion - II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	35	10	25	-	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	1	0	0	0	0	0	0	0	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	10	41	08
Presented papers	08	24	03
Resource Persons	0	07	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Training and Projects on training are compulsory part of B.Com. faculty.
2. Sharing of experience of experts in the form of guest lecture and practical demonstration.
3. The modern teaching method like Power-point presentation, demonstration method and teacher-student interaction methods are used for the teaching. For this, the college has provided the LCD projector and Broadband Internet facility to the departments.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding, Double valuation, Photocopy, MCQ for F.Y., S.Y. at UG level.

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

11

11

02

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

More than 75%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	No. of students passed	Pass %
B.A.	22	17	77.27
B.Com.	24	24	100
B.Sc.	38	33	86.84

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

**Contribution of IQAC in teaching and learning :**

- Suggestions for improvement of result, use of innovative, participatory teaching methods, use of ICT for more effective teaching.

**Monitoring :**

- The teaching-learning process is monitored by IQAC and feedback is taken at the end of the academic year.

**Evaluation :**

- The regular classroom attendance, daily teaching diaries, teaching plans are assessed for better, effective teaching-learning process. The periodic meetings of teaching staff are conducted; where necessary suggestions, remedies are provided for further enhancement of teaching-learning process.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	-
Others	01

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	-	8	-
Technical Staff	10	-	10	-
Support Staff	8	-	8	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution :

- Composition of Research Committee to promote of the research activities.
- Emphasis on University minor research projects by faculty.
- Addressing various schemes through Research Committee
- Students are motivated to participate research activities like 'Avishkar'.

#### 3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	01
Outlay in Rs. Lakhs	-	11.49	-	15.00

#### 3.3 Details regarding minor projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	1	3	-	1
Outlay in Rs. Lakhs	0.41	4.05	-	0.41

#### 3.4 Details on research publications :

	International	National	Others
Peer Review Journals	08	12	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	22	02

#### 3.5 Details of Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2013-14	UGC	100000	100000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	100000	10000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
02	01	01	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized :

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized blood donation camp.
- Health Check-up camp.
- Family Planning Awareness Programme.
- Bio-tech Awareness Programme.
- Environment Awareness Programmes.
- Cultural and Social Development Activities through N.S.S.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 hectares	-	Own	
Class rooms	1898.42 sq.mt.	-	Own & UGC share	
Laboratories	999.50 sq.mt.		Own	999.50 sq.mt.
Seminar Halls	-	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	0.74	-	Own/UGC	0.74
Others	-	-	-	-

#### 4.2 Computerization of administration and library :

The administration process is computerized and major administrative work is done with the help of computers.

The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark list, results and accounting are computerized.

It is decided to purchase SOUL software for Library and CMS software for office administration for computerization.

#### 4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8489	1061125	436	88935	8925	1150060
Reference Books	13650	2566493	588	168582	14238	2735075
e-Books	-	-	-	-	-	-
Journals	42	22985	-	-	42	22985
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	44	-	2	1258	44	1258
Newspapers	17	11604	-	1829	17	13437

4.4 Technology up-gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	51	02	All computer are connected with internet access	N.A.	04 Computers 03 Printers 01 Xerox Machine	47 Computers	LCD Projects 08 Video Camera02 Sound System-01 Finger Printer Reader01 College website
Added	01	Nil	Yes	N.A.	01 Computer 01 Printer	Nil	CCTV Cameras
Total	52	02	All computer are connected with internet access		5 Computers 4 Printers	47 Computers	Projects 08 Video Camera02 Sound System-01 Finger Printer Reader 01 College website.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.) :

The short-term training courses in Computer and Internet Access was conducted by the Department of Computer Science for Teachers, Non-teaching Staff and Students at free of cost. During the academic year 05 teachers, 05 non-teaching staff and 05 students are trained.

4.6 Amount spent on maintenance in lakhs :

i) ICT	25000/-
ii) Campus Infrastructure and facilities	51800/-
iii) Equipments	24700/-
iv) Others (Building repairs)	1250000/-
<b>Total :</b>	<b>226500/-</b>

## Criterion - V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- Grievance Redressal Committee.
- Fellowship and freeships to students.
- Health Services.
- Provision for physically challenged students.
- Transport facility for girls.
- Parking shed for students and staff.
- Common room for boys and girls.
- Training facilities for Commerce students.
- Anti-ragging Squad.

#### 5.2 Efforts made by the institution for tracking the progression

- Conducted the orientation lectures for students.
- Followed transparent admission procedure.
- Bus facility is made available for industrial visit and other tours for students.
- Conducted parent meets for reviewing the progress of their wards.
- Arranged personality development programme through various Forums.

#### 5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
560	-	60	-

#### (b) No. of students outside the state

0

#### (c) No. of international students

0

Men	No	%	Women	No	%
	378	67.50		182	32.5

Last Year							This Year						
M/F	General	SC	ST	OBC	Physically challenged	Total	M/F	General	SC	ST	OBC	Physically challenged	Total
Male	112	59	27	135	0	333	Male	121	60	26	171	0	378
Female	53	18	2	47	0	120	Female	85	22	04	71	0	182
Total	165	77	29	1/82	0	453		206	82	30	242	0	560

Demand ratio 1:0.62      Dropout % --

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Establishment of Employment guidance and Placement Cell.
- Motivate students to appear for competitive examinations.
- Conduction of periodical classes for students appearing for different competitive examinations like Staff Selection, Railway, Banking, MPSC etc.

No. of students beneficiaries

25

#### 5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
 IAS/IPS etc       State PSC       UPSC       Others

#### 5.6 Details of Student Counselling and Career Guidance :

- Training for B.Com. students.
- Placement Cell.
- Soft Skill Development Programme.

No. of students benefitted

45

**5.7 Details of campus placement :**

On Campus		Off Campus	
Number of Organizations Visits	Number of Students participated	Number of Students Placed	Number of Students Place
-	-	-	-

**5.8 Details of gender sensitization programmes :**

The institution has relatively sensitized the society by succeeding in reducing gender disparity by admitting enough girls students. Infrastructure facilities and learning resources are extended equally to both boys and girls without any disparity. The institution also organizes street plays and NSS for sensitizing gender related issues.

**5.9 Students Activities :**

5.9.1 No. of students participated in Sports, Games and other events :

State/ University level  National level  International level

No. of students participated in cultural events :

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	-	-
Financial support from institution	228	905378/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	03 RGNF UGC	00

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 02

## Criterion - VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution :

#### **MISSION**

- To provide education for enlightenment and intellectual advancement of the rural students.
- To optimize human resources for all round development of personality of the students.
- To pursue the excellence in higher education.
- To generate manpower to be absorbed in political, social and economic development of India.

#### **GOALS**

- To plan and evaluate teaching-learning process at micro level.
- To make effective teaching process by using different teaching aids.
- To provide efficient mechanism for self appraisal to the teachers.
- To motivate research culture and high academic standard.
- To evaluate academic performance of the students.
- To introduce job oriented and applied subjects from time to time.
- To organize and conduct seminars to supplement teaching process.
- To organize lectures of eminent personalities from different disciplines.
- To organize science exhibition and science festivals to motivate the study of science.
- To organize educational tours and visits to various places / institutions.
- To motivate the students to participate in elocution, debating and other competitions.
- To provide opportunities to the students to develop inborn qualities among them.
- To motivate the students to develop reading habits and critical aptitude.
- To inculcate discipline and moral values.
- To organize social oriented activities to serve the community.
- To pursue the social and democratic values.
- To make them aware of national and socio-economic problems.
- To inculcate the values of patriotism, humanism, secularism and communal harmony for national integration.

**6.2 Does the Institution has a management Information System :**

As a part of Maharashtra Government's MIS.

**6.3 Quality improvement strategies adopted by the institution for each of the following:**

6.3.1 Curriculum Development :

All syllabi prepared by the University Board of Studies Experts Committees and implemented by the College to keep the students competitive.

6.3.2 Teaching and Learning :

- The programmes are structured to improve the students from the introductory to advanced level in their study skills.
- Teaching through ICT facilities.
- Participatory teaching-learning through seminars.

6.3.3 Examination and Evaluation :

- Evaluation of each student through various types of examinations.
- University results of examinations in stipulated time.
- Grievance redressal of University for evaluation.

6.3.4 Research and Development :

- Teachers are involved in research and development, while final years students are guided for their post-graduation and research based activities.
- Research Supervisors are associated with various research centres and University departments for their research based activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation :

- College has an adequate number of books, computers labs, Scientific instruments, internet connectivity, classrooms and play grounds.
- Internet facility for the departments.



6.3.6 Human Resource Management :

- Training to teaching, non-teaching staff and students.
- CAS promotions to teaching staff.
- Promotions to non-teaching staff.

6.3.7 Faculty and Staff recruitment :

From time to time faculty and staff recruitments are made as per the UGC and Maharashtra Govt. Norms.

6.3.8 Industry Interaction / Collaboration :

Guest lectures of industrialists and Maharashtra Chamber of Commerce and Industry are organized in the College.

6.3.9 Admission of Students :

- Admissions of students is done on purely as per the norms of the University and State Govt.
- Reservations are followed as per the State Govt. Norms.

6.4 Welfare schemes for :

Teaching	<ul style="list-style-type: none"> <li>• Medical reimbursement, Group Insurance, Credit Co-operative Society benefits, Felicitation of employees.</li> </ul>
Non-teaching	<ul style="list-style-type: none"> <li>• Concession in fees to the wards of employees.</li> <li>• Medical reimbursement, Group Insurance, Credit Co-operative Society benefits, Felicitation of employees.</li> </ul>
Students	<ul style="list-style-type: none"> <li>• Free medical check-up, Blood group check-up, Group Insurance etc.</li> </ul>

6.5 Total corpus fund generated :

26000/-

6.6 Whether annual financial audit has been done : Yes  No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes      Yes  No

For PG Programmes      Yes  No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- Introduction of MCQ pattern at UG level courses.
- Internal Examination of 30 marks each, two for every Semester conducted then it convert into 10 marks.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

N.A.

**6.11 Activities and support from the Alumni Association :**

- Registration process of Alumini Association is in progress.
- Annual meeting was conducted.
- Alumni profiles maintained.

**6.12 Activities and support from the Parent - Teacher Association :**

A meeting of the Parent-Teacher Association was held in the College campus to discuss the problems faced by the students. The quality of education was appreciated by the most of the parents. However, they raised some issues like poor condition of road, transportation, particularly of girls and rural students. The assurance was given by the Principal to solve the problems raised by the parents.

**6.13 Development programmes for support staff :**

- Computer Training to all Non-teaching staff.
- Participatory contribution in various committees as member.
- Motivate to participate in various training programmes organized by other agencies.

**6.14 Initiatives taken by the institution to make the campus eco-friendly :**

- Plantation of 25 plants to increase in the campus.
- Regular cleanliness by students and staff is make the campus clean.
- Waste water from Municipal Corporation filter has been collected and used to maintain the plants, botanical garden etc.
- The campus is made polythene free.
- A seminar is arranged to save and increase number of Neem trees not only in the campus but in the region (Tahsil Jintur).

## Criterion - VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact

##### **Innovation in Curricular Aspects :**

UGC sponsored Career Oriented Course in 'Functional English'.

Certificate Course in 'Journalism' for students.

Computer based course for Semester I and II under three streams based on basic Computer knowledge of the students.

Term-wise teaching plan of the faculty.

##### **Innovation in Teaching-learning and Evaluation :**

ICT based classrooms.

Installation of interactive boards.

Free internet access for students.

10 day Intensive Spoken English Programme for the fresher's.

Internal improvement examination for students unable to pass after two attempt in Semester examination.

##### **Innovation in Research, Consultancy and Extension :**

- Research work in abroad and national laboratories.
- Paper presentation in abroad.  
Minor and Major Research Projects funded University, UGC & other funding agencies..
- Publication of Ph.D. thesis as books.
- Free access of INFLIBNET.
- Research motivation for students.

##### **Innovation in Infrastructure and Learning Resources :**

- Indoor Sports centre.
- Gymnasium
- Women's Hostel with UGC grants.
- R.O. Drinking water Plant.
- Super-vigilance Camera in College building and Library.
- Increase greenery on campus with tree plantation.
- Increase number of books for competitive examinations.

##### **Innovation in Students Support and Progression :**

- Self study papers to earn extra credits.
- Lost and found box.
- Plants adoption by students.
- Grievance Box in College.
- Earn and Learn Scheme.
- Blood donation camp.
- Free Blood Group Test Camp.
- Free Medical Check-up Camp.
- Involvement of students in campus cleaning via NSS.

##### **Innovation in Governance, Leadership and Management :**

- Biometric attendance for faculties.
- Internet connections to the Departments.
- Construction of dam for watershed management.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- U.G.C sponsored carrier oriented course in functional English.
- Certificate course in Journalism for students.
- Computer based course for semester I and II under three stream based on the basic computer knowledge of the students.
- Term wise teaching plan of the faculty.
- ICT based class rooms.
- Free Internet access for students.
- Internal improvement examination for students unable to pass after two attempt in semester examination.
- Students research motivation scheme.
- Research work in abroad and National laboratories.
- Paper presentation in abroad.
- Minor and major research projects funded by U.G.C and other funding agencies.
- Publication of Ph.D thesis as book.
- Gymnasium.
- Women's hostel with U.G.C grant.
- Water coolers.
- Super vigilance camera in college campus and library.
- To increase the greenery in campus with plantation.
- Self study papers to earn extra credits.
- Earn and Learn scheme from University.
- Lost and Found Box.
- Plants adoption scheme by students.
- Blood donation camp.
- Free blood group test camp.
- Medical check-up camp.
- Involvement of students in campus cleaning via N.S.S.
- Biometric attendance for faculty.
- Internet connection to the departments.
- Construction of the dam for daily water use.

7.3 Give two Best Practices of the institution :

(please see the format in the NAAC Self-study Manuals)

1. Ambikawadi lake conservation.
2. Quality teaching through research development.
3. Constitution of different committees initiating, controlling and regulatory following up the different activities in academic life of the College.
4. Encouragement to students to participate in sports competitions.
5. Student Council and students Forums on merit basis.
6. Appreciation and felicitation of Ph.D. awarded students and staff members in the Annual Gathering or in a special programme.
7. Open door policy for admissions.

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection :

Environment awareness Committee is formed and plantation programme conducted with the help of Social Forest Department and different type of plants planted in College campus. Ambikawadi (Bhogaon), Sakhartala, Pachlegaon and Mainapuri. Environment awareness and protection programmes are organized periodically.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add :

(for example SWOT Analysis)

- Highly qualified staff: 69% faculty has acquired Ph.D. as the highest degree and 46% are recognized as Ph.D. Guides and 60 students actively engaged in research under the guidance above faculties.
- The Institution has well furnished and sufficient infrastructure in eco-friendly environment.
- The Institution has multi-gym facility for students as well as staff.
- The active participation of faculties in curriculum development and represents on academic bodies of the University via 11 BOS members, 08 faculty members, 03 academic members, 03 Chairman, 04 Senate members and 02 M.C. members.
- The Institution don't have recognized research laboratories from University due to un-availability of P.G. course.
- Being in rural region of the institution faces the problem of power failure due lack of UPS/Generator facilities, it is hardly possible to carry out 100% daily work.

- The institution is situated in a hilly area of the State which is socially, economically backward which results in educationally weak students in the institution.
- As the institution situated in educationally backward area, it has immense scope to provide higher education to the students.
- The technically advanced subjects like Electronic Science and Computer Science provide a better platform for placement for the student in industrial field.
- Due to two big water reservoirs, Yeldari and Sidheshwar the area is rich in culture of fresh water fish. Hence, Fishery Science is the best option for the degree students as far as self-employment is concerned.
- There is always uncertainty of strength as far as degree level students are concerned.
- As most of the students are from very poor family farmer background, there is a possibility of increase in dropout-ratio.

**8. Plans of the institution for next year :**

1. Collection and singing of Folk songs by students.
2. Formation of Science Club.
3. To organize 'Computer Awareness Workshop' for Non-Computer Students.
4. To arrange group discussion of students on 'Cyber Laws and Cyber Crimes'.
5. To arrange a Seminar on 'Fresh water Resources' in Parbhani district.
6. To arrange group discussion on 'Importance of Water for Life' on the occasion of World Water Conservation Day.
7. To arrange Two Day National level Conference on 'Globalization & Its Impact on Co-operative Movement in India'.
8. To organize college level camp on 'MATLAB & Its Uses for Mathematics students'.
9. To arrange a lecture on "Contribution of Indian Constitution for Democracy" on the occasion of Constitution Day on November 25<sup>th</sup> 2014.
10. To introduce Soft Skill and Personality Development Programme for Final Year students.
11. To introduce Certificate Course in Computerized Accounting with collaboration with Computer Science and Commerce Department.
12. To develop the Medicinal Plants Garden with the UGC assistance.
13. To motivate the faculty to submit the research proposals for research projects.
14. To encourage the faculty to involve in research activities.
15. To organize Seminars and Conferences to create research culture among the staff and students.
16. To promote the students and faculty to participate in extension activities through NS.S.
17. To provide computer and internet facility to the faculty and students be used as computer aided teaching-learning materials.
18. To provide specialized Library services.
19. To inculcate the entrepreneurial skills in the students.
20. To organize annual gathering and encourage the students to participate in cultural activities.
21. To provide support and guidance to the students in preparing competitive examinations.
22. To obtain students feedback on institutional performance.
23. To obtain feedback of curricula by students.
24. To review the performance appraisal of the staff.
25. To create environment consciousness among the students, teaching and non-teaching staff.
26. 100% computerization of Library and administration.

**Dr. S.M. Kolhe**  
*Coordinator, IQAC*

**Dr. S.L. Sadawarte**  
*Principal & Chairperson, IQAC*



## **ANNEXURE-I**

### **D.S.MANDAL'S ARTS, COMM. AND SCI. COLLEGE, JINTUR. DIST. PARBHANI. ACADEMIC CALENDER For the academic year 2013-14**

- A) Terms and vacation for the year 2013-2014  
( As per University Circular of PG/Acad-cal/2013-14/3819 dt.12/04/2013 )
- |                     |                                 |
|---------------------|---------------------------------|
| <b>Vacations</b> -  | <b>02.05.2013 to 16.06.2013</b> |
| <b>First Term</b> - | <b>17.06.2013 to 20.10.2013</b> |
| <b>Vacations</b> -  | <b>21.10.2013 to 14.11.2013</b> |
| <b>Second Term-</b> | <b>15.11.2012 to 01.05.2014</b> |
| <b>Vacations</b> -  | <b>02.05.2014 to 15.06.2014</b> |
- B) Schedule of Examinations ( As per Univ. Circular) First Term Second Term
- |  |                   |                   |
|--|-------------------|-------------------|
| B.A. B.Com., B.Sc. B.C.A.:                         | <b>08.10.2013</b> | <b>18.03.2014</b> |
| ( III Yr Annual & I to VI Sem , Backlog Students ) |                   |                   |
| B.A. B.Com., B.Sc. B.C.A.:                         | <b>12.11.2013</b> | <b>08.04.2014</b> |
| ( MCQ Pattern & V & VI Sem )                       |                   |                   |
- C) Admission Process of College. : **From 30.05.2013 to 29.06.2013**
- D) Display of Time Table : **29.06.2013**
- E) Commencement of Classes - : **01.07.2013**
- F) Probable Date of Annual Social Gathering : **26 Jan. 2014 to 30 Jan. 2014**
- G) Probable date of N.S.S. Camp. : **06 Jan. 2013 to 12 Jan.2013**
- H) Staff Meeting : **1<sup>st</sup> Day and Last working day of each term**
- I) Celebration of various programme at college campus.
- |                           |  |
|---------------------------|--|
| 15 <sup>th</sup> August   | Independence Day                                 |
| 5 <sup>th</sup> September | Teacher day                                      |
| 14 September              | Hindi divas                                      |
| 17 September              | Marathwada Mukti Din & University Foundation day |
| 02 October                | Mahatma Gandhi Jayanti.                          |
| 26 January                | Republic Day                                     |
| 28 February               | Science Day                                      |
| 24 Sept                   | N.S.S Day  |
| 26 Nov                    | Sanvidhan Divas                                  |
| 14 April                  | Dr. Babasaheb Ambedkar Jayanti                   |
| 01 May                    | Maharashtra Din                                  |
- J) Schedule of Holidays (As per University Circular)

## **ANNEXURE-II**

### **ANALYSIS OF FEED-BACK OF CURRICULUM BY STUDENTS**

#### **Introduction :**

A curriculum is a planned programme of activities to achieve the objective of education. According to the secondary education commission, curriculum does not mean only the academic subject traditionally taught in schools and colleges but includes totality of all experiences that students should know through the manifold activities that go on in the college, class room, library, laboratory, workshop, and playground and in the numerous informal activities and contact between teachers and students. In this sense, the whole life of the college becomes the curriculum, which can touch the life of the students at all points and helps, in attaining a balanced personality. However, study of any subject and achievement of educational objectives depend upon the type of curriculum that is framed and prescribed according to the requirements of standards or classes and as well as the way in which it is taught and implemented.

The curriculum of the faculties of Arts, Commerce and Science is designed by the Board of Studies of different subjects in the university and is implemented by all the affiliated colleges. Feedback is the best tool to evaluate and improve the quality of curricula according to the needs of society and region. The feedback of curricula by student for Arts, Commerce and Science faculties in the college has been taken.

#### **The Objectives:**

The objectives of feedback of curricula by students are as follows:

1. To provide better mechanism for feedback of curricula.
2. To review and evaluate the present status of curricula.
3. To estimate and absorb the potential needs of students and society.
4. To give suggestion for improvement in the curricula as per the demand of students and society.

#### **Methodology :**

A questionnaire, comprising 7 Questions, was provided to students to take feedback on all aspects of the curricula. The B.A., B.com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to faculty. The percentage tool was used to analyze the data.

#### **Results:**

The following are the important results of the feedback:

1. Out of the 30 students selected at random from the B.A., B.Com. and B.Sc. Third year classes, majority of the students have selected their optional subjects according to their interest and need of employment opportunities.
2. It is observed that majority of students were satisfactory with the present curricula
3. It is found that majority of the students have appreciated the present curricula which is useful for future.
4. It is revealed that 50 percent students were not ready to complete non-granted courses by paying the due fees.

Sd/-  
Coordinator  
Feedback committee

## **ANNEXURE-III**

### **ANALYSIS OF FEEDBACK OF COLLEGE BY PARENTS**

#### **Introduction:**

A College provides educational services to the students. The satisfaction of stakeholders i.e. students and parents is necessary therefore it is necessary to take feedback of the college from the parents of students. It will be helpful for further improvement of the college.

#### **Objectives:**

To verify the overall performance of the college campus, staff, drinking water facility and transportation, etc.

To evaluate the present status of college campus.

#### **Methodology:**

A questionnaire, comprising 11 questions, was provided to parents to take feedback on all aspects of the college. Some parent were selected randomly to collect the required information. The collected data was classified and analyzed. The percentage tool was used to analyze the data.

#### **Results:**

The following are the important results of the feedback:

100 percent parents are satisfied with college campus and mentioned that college campus is very good. Also 100 percent parents are satisfied with the admission process. 77 percent parents mentioned that college timings are very good.

77 percent parents consider drinking water facility to students is very good. 88 percent parents are unsatisfied with present canteen services. The status of toilet facility is satisfactory but there is more scope to improve this facility. 55 percent parents are in favor of average toilet facility. 77 percent parents are pleased with transportation facility. Our college discipline is very good said 88 percent parents appreciated the college discipline and 88 percent parents' satisfied with teaching staff. 66 percent parents are of the opinion that the administrative staff in college is very good and co-operative.

77 percent parents are satisfied with the available facilities in the college.

Sd/-  
Coordinator  
Feedback committee

## **ANNEXURE-IV**

### **ANALYSIS OF FEEDBACK OF OFFICE BY STUDENTS**

#### **Introduction:**

The college office is the most important part of the college administration as it provides services to students, parents, and teachers. To improve the quality of office work the process of feedback can be used. The feedback of college has been taken from students.

#### **Objectives:**

- 1) To evaluate the present status of office of the college.
- 2) To seek the stakeholder's opinion about college administration.

#### **Methodology:**

A questionnaire, comprising 12 questions, was provided to students to take feedback on all aspects of the office. The B.A., B.com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified and analyzed. The percentage tool was used to analyze the data.

#### **Results:**

The following are the important results of the feedback:

76 percent students answered that that the working hours of college office is very good. 72 percent students were pleased with easiness of admission process. 61 percent students observed that the availability of prospects and forms is excellent. 77 percent student are observed that notices are timely brought out.

71 percent students observed that displaying of time table is excellent. 69 percent students said that all documents are given in within time. 66 percent students found that the of issuing T.C. is very prompt . 75 percent students said that the distribution of scholarship service is excellent. The service of sending a letters to student's is average and hence there is need to improve it.

54 percent students answered that the Guidance and counseling is excellent. The promptness in solving difficulties is satisfactory and excellent according to 60 percent students. The behavior of employees of college to students is excellent according to 66 percent students.

Sd/-  
Coordinator  
Feedback committee

## **ANNEXURE-V**

### **ANALYSIS OF FEEDBACK OF LIBRARY BY STUDENTS**

#### **Introduction:**

Libraries are institutions which play a crucial role in social development. Dr. S.R. Rangnathan a luminary and a visionary in the field of library science compared library to a growing organism.

#### **Objectives:**

- 1) To study efficiency and availability of library services to students.  
To evaluate the present status of library of the college.

#### **Methodology:**

A questionnaire, bearing 13 questions, was provided to the students. The primary data is collected from 99 students. Five point scale technique was used to find out the feedback.

#### **Findings:**

The following are the important findings of the study:

79 percent students answered that the availability of text, reference and other books is excellent. 84 percent students said that the availability of news papers, periodicals and journals is sufficient. 89 percent students said that the competitive examination books and other materials are excellently provided to them. 61 percent students are not satisfied about display of availability of new arrivals. 63 percent students said that the seating arrangement in reading room is very good. 76 percent students said that the working hours of library are good. 57 percent students said that the service of library is prompt. 54 percent students said that the behavior of library staff to students is very good, 56 percent students said that awareness created by staff among students.

77 percent students said that the library is very clean and good. 77 percent students said that the promptness in providing unavailable books is below average and. 71 percent students answered that easiness in getting Identity Card is very good. 90 percent students said that reprography (xerox) facility in the library is below average, and there is a need to improve it.

Sd/-  
Coordinator  
Feedback committee

## **ANNEXURE-VI**

### **ANALYSIS OF FEED-BACK OF TEACHERS BY STUDENTS**

#### **Introduction :**

The development of all-round personality requires the teachers to do more than mere teaching. It is said that the mediocre teacher tells, the good teacher explains, the superior teacher demonstrates and the great teacher inspires. The teacher with unimpeachable integrity of character, qualities of leadership, environmental awareness and acquaintance with the day to day development in the chosen discipline becomes a source of inspiration, mentor and model for students. The teachers in general should have a strong ethical commitment. The assessment of the teacher should be concerned with the major attributes relating to the professional and institutional aspects. The analysis of feedback on teachers by students is based on general/attitude related and subject related aspect, and overall impression of a teacher.

#### **The Objectives:**

The objectives of feedback on teachers by students are as follows:

1. To find out general attitude related performance and relative status of a teacher.
2. To find out subject related performance and relative status of a teacher.
5. To involve the students' participation in the process of quality enhancement.
6. To examine the overall impression of a teacher.

#### **Methodology :**

A questionnaire, comprising 25 questions, 13 questions related to general/attitude and 12 questions related to subject, was provided to the students to take feedback on all aspects of the teacher. The B.A., B.Com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to each faculty. A five point scale – Excellent (5), Very good (4), Good (3), Average (2) and Below average (1) was used to evaluate the performance of a teacher. Weighted mean was used to find out the performance. Weights being A = 40 and B=60 are considered and the total of actual points obtained are multiplied by 40 for general/attitude related aspect and the total actual points obtained in subject related aspect was multiplied by 60. Thus, total score is calculated and finally group total with respective weight is obtained for total weighted score and is divided by number of students to get weighted mean. The maximum weighted score of general/attitude related part (A) is considered as 2600 and maximum weighted score of subject related part (B) is considered as 3600. Thus, total score 6200 is considered to obtain actual score of a teacher. The percentage of points is calculated by actual points obtained by dividing the maximum score and result is multiplied by 100. Teachers are categorized according to the points obtained in the scales grade A1 -above 80, grade A – 60-80 and grade B – below 60 and the part C is used for overall impression and suggestions.

#### **Findings:**

The following are the important findings of the feedback:

- 1) The analysis of feedback reveals that out of a total of 31 teachers, 13 belong to 'A1' grade, 15 to 'A' grade and 03 to 'B' grade in general/attitude related aspect.
- 2) It is found that out of a total of 31 teachers, 11 belong to 'A1' grade, 17 to 'A' grade and 03 to 'B' grade in subject related aspect.
- 3) In the overall performance 12 teachers belongs to 'A1' grade, 16 teachers to 'A' grade and 03 teacher to 'B' grade.

#### **Suggestions:**

Specific suggestions based on the overall performance of particular teachers are as follows:

- 1) Use simple language to communicate properly.
- 2) Create friendly atmosphere in the class.
- 3) Be impartial.
- 4) Teach slowly to make all the students understand.
- 5) Complete the syllabus with thorough and proper understanding by the students.

Sd/-  
Coordinator  
Feedback committee